

HOME-SCHOOL AGREEMENT & ICT ACCEPTABLE USE AGREEMENT





This home-school agreement is designed to set out how the staff at Saltaire Primary School will work together with children and parents to ensure that it is a safe, happy place of learning. Please read through the information below and confirm your agreement by signing together with your child. Please return to school once completed.

We all agree to live by our school values of

Respect, Responsibility, Reflection, Concentrate, Cooperate, Create and Challenge



HOME-SCHOOL AGREEMENT

Name of pupil:

School

Our school will:

- ❖ Teach your child to develop a positive attitude to one another, regardless of:
 - Age
 - Race
 - Religion or belief
 - Culture
 - Gender
 - Sexual orientation
 - Gender identity
 - Special Educational Needs (SEN) or disability
 - Appearance or health condition
 - Home or other personal situation
- ❖ Provide your child with a high standard of education within a broad and balanced curriculum
- ❖ Ensure that our learning environment is stimulating and challenging
- ❖ Celebrate your child's academic and personal achievements
- ❖ Provide the support required to ensure your child achieves their full potential
- ❖ Care for your child's safety and well-being
- ❖ Respond immediately and investigate all alleged bullying incidents, including cyber-bullying
- ❖ Encourage your child to become an active member within our community and help them to see that they can have an impact on the world around them
- ❖ Regularly meet with you to communicate the progress of your child, celebrating their strengths and explaining how we can support them in their areas for development
- ❖ Provide information to you about our school, including relevant policies, meetings, workshops, activities, newsletters and open days
- ❖ Respond to emails within regular school hours up until 6:00pm. It may take up to five school days to respond to emails when sent but we will aim to respond within three school days
- ❖ Be very happy to welcome you if you would like to contribute to our school's broader curriculum. We recognise that our community holds a wealth of talent, experience, diversity and enthusiasm that our school could benefit richly from
- ❖ Set homework which interests and engages children, extending their learning of the curriculum. Clear information will be provided so that you will be able to help your child if required
- ❖ Provide information and helpful training sessions that will give you confidence to support your child

Parents and Carers

As a parent/carer, I will:

- ❖ In order to help my child gain the most of their education, make sure my child arrives at school by 9:00am prepared to start their lessons. They will be wearing named school uniform or school PE kit on given days
- ❖ Do my very best to provide a safe, secure and happy environment at home for my child, acknowledging that they also learn at home
- ❖ Let the school know of any concerns or worries that may be affecting my child's learning, behaviour or ability to do homework, as this can then be resolved quickly
- ❖ Report any incidents of negative behaviour or bullying to the class teacher without delay - whether this relates directly to my own child or to others. The STOP acronym can be applied to define bullying – Several Times On Purpose
- ❖ Support the school by encouraging my child to develop a positive attitude towards our diverse, multi-cultural community
- ❖ Attend meetings with my child's teacher and other staff, aiming to be positive and productive, supporting my child in their learning
- ❖ Support and work with you to ensure that the behaviour management policies of the school are maintained, particularly with my child
- ❖ I will avoid sending direct emails to teachers after 6:00pm whenever possible (although the office email can be used after this time). I know that it may take several days to receive a response and will call the office directly if the message is urgent. If the message relates to absence from school or term-time holidays, I will inform the office directly using absence@saltaireps.co.uk
- ❖ Encourage a positive attitude towards my child's education and our school. If I have any concerns, I will come and discuss them with you in person or by telephone. I will refrain from using social media or messaging services to share if I have concerns
- ❖ Read all information provided by school, whether in paper form or electronically, as this gives me important details of relevant policies, meetings, workshops, activities, newsletters and open days
- ❖ Support the school by making sure that homework tasks are completed and returned on time or online as required
- ❖ Keep any photographs taken at school events private. I will not share photos taken more widely or on social media. Wherever possible, I will avoid taking pictures which include images of children who are not my own

Children

I will:

- ❖ Work hard to be a Champion Learner at all times - Concentrate, Cooperate, Create and Challenge
- ❖ Follow the code of conduct every day - Respectful, Responsible, Reflective
- ❖ Respect other children, recognising and celebrating our differences and the things we have in common
- ❖ Accept responsibility for the things that I do
- ❖ Be responsible for my school and homework
- ❖ Reflect and think carefully if things go wrong
- ❖ Ask for help if I need it and try my best in all that I do
- ❖ Be kind and speak politely to everyone in school
- ❖ Take good care of the building, equipment and school grounds
- ❖ Behave in a safe way at all times
- ❖ Be helpful
- ❖ Tell a member of staff if I am worried or unhappy
- ❖ Report unkind behaviour or bullying to an adult straightaway
- ❖ When I am older, I will switch off my mobile phone when I enter the school grounds. I won't take pictures of any other children or adults while on the school site

Signed (pupil):

Date:

Signed (parent/carer):

Date:



ACCEPTABLE USE OF THE SCHOOL'S ICT SYSTEMS AND INTERNET AGREEMENT FOR PUPILS AND PARENTS/CARERS

Name of pupil:

I will read and follow the rules in the acceptable use agreement policy

When I use the school's ICT systems (like computers) and get onto the internet in school I will:

- ❖ Always use the school's ICT systems and the internet responsibly and for educational purposes only
- ❖ Only use them when a teacher is present, or with a teacher's permission
- ❖ Keep my username and passwords safe and not share these with others
- ❖ Keep my private information safe at all times and not give my name, address or telephone number to anyone without the permission of my teacher or parent/carer
- ❖ Tell a teacher (or sensible adult) immediately if I find any material which might upset, distress or harm me or others
- ❖ Always log off or shut down a computer when I'm finished working on it

I will not:

- ❖ Access any inappropriate websites including: social networking sites, chat rooms and gaming sites unless my teacher has expressly allowed this as part of a learning activity
- ❖ Open any attachments in emails, or follow any links in emails, without first checking with a teacher
- ❖ Use any inappropriate language when communicating online, including in emails
- ❖ Log in to the school's network or school-related websites using someone else's details
- ❖ Arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision

If I bring a personal mobile phone or other personal electronic device into school:

- ❖ I will not use it once on the school premises, including on the playground before and after the school day
- ❖ I will not use it during lessons, clubs or other activities organised by the school, without a teacher's permission
- ❖ I will hand in my device to my class teacher on arrival at school for safe keeping until the end of the day

I agree that the school will monitor the websites I visit and that there will be consequences if I don't follow the rules.

Signed (pupil):

Date:

Parent/carer's agreement: I agree that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure my child understands these.

Signed (parent/carer):

Date: