

## Step-by-Step Guide to Booking Extra-Curricular Clubs via



### 1. Log in to Your Account

- Go to the **Magic Booking** page via this link:  
<https://saltaire.magicbooking.co.uk>
- **Enter Details:** Input the email address and password you used to register.
- **First Time?** Use the email address you gave to school and click "Forgot your password" to receive a reset link

### 2. Child Profiles

- Fill out the necessary consents and collection passwords where

### 3. Book Extra-Curricular Clubs

- Go to the main menu and select **Book Activity**.
- Find the club you want to book on the activity cards and click **Book**.
- On the next screen, select the **child(ren)** you are booking.
- Choose the **period, specific days, and sessions** you require, then follow the on-screen prompts to complete your checkout and payment.

### 4. Manage and View Bookings

- Go to the **Bookings** tab at the top of the dashboard.
- You will see all the activities you have signed up for.
- Click the **eye icon** next to a booking to view its details or amend/cancel
- Payment is required upon booking unless you are entitled to a promo code (for means tested free school meals or wraparound care).